



Job Description

Post Title	Senior Architect (maternity cover)
Team	Technical Assurance and Design Management (TADM)
Reports to	Head of Architecture

Purpose of the Role

This role is a temporary role to cover a maternity leave for one year. You will be working closely within TADM with the Head of Architecture, Design Managers and the Technical Assurance sub-teams. TADM are responsible for senior level assurance of architecture and design across the Delivery Authority (DA) in support of the Programme's strategic vision.

Key Accountabilities and Responsibilities

- Clearly articulate and promote the Programme's approach to architecture and design
- Work with a high degree of autonomy, leading on design studies in support of the Restoration and Renewal programme for the Palace of Westminster, such as occupation, participation, public realm AND / or inclusive design
- Develop knowledge of the Palace of Westminster's and the buildings constraints to enable you lead the DA approach in key areas of design
- Deputise for the Head of Architecture and lead the work of the team during their absence
- Quality assure design proposals, including reports, studies, drawings, and technical submissions
- Confidently represent TADM architectural team at a wide range of meetings, presentations, and workshops, including meetings with Members and senior staff of both Houses of Parliament
- Develop an extensive understanding of the Palace of Westminster and Parliamentary business and ensure that this informs all areas of design
- Manage complex relationships with stakeholders, consultants, and senior leadership
- Collaborate effectively with Parliamentary engagement groups and the wider Delivery Authority
- Work with the Head of Technical Assurance to establish and monitor appropriate standards
- Support the statutory approvals process, including planning and listed building consents
- Collaborate with Design Managers in drafting design briefs across the Programme
- Report on progress, draft papers and conduct research as required
- Ensure the Programme embraces best practice and innovation in building design
- Advise the Delivery Authority on building procurement, construction skills and training
- Engage with the communications and learning legacy teams and develop relationships with key external bodies including Historic England and Westminster City Council



- Promote the Programme's values and demonstrate an exemplary approach to equality and diversity; encourage inclusivity and challenge behaviours that do not reflect these values
- Ensure that health, safety and wellbeing requirements are met
- Provide line management for a small number of architectural staff and coordinate with building engineering disciplines

Key Stakeholders and Relationships

- Colleagues in the Technical Assurance and Design Management Teams
- Colleagues across the Delivery Authority, including consultants
- Colleagues in the R&R Sponsor Body
- Parliament's in-house Architecture and Heritage Team
- Historic England and Westminster City Council
- External advisor bodies on architecture and the historic environment

Qualifications, Skills and Experience

Essential

- ARB Registered Architect
- Significant post-registration experience including complex high-profile projects and historically significant structures
- Highly developed written and verbal communication skills
- Ability to ensure that architectural design principles are consistently applied and articulated in an informed, pragmatic and balanced way across projects
- Working knowledge of aspects of Workplace , catering and master planning including imaginative and sensitive solutions working within historic listed buildings.
- Ability to audit project deliverables accurately, efficiently, and appropriately
- Ability to promote innovative problem solving and multidisciplinary design solutions
- Ability to maintain effective collaborative working relationships with a wide range of stakeholders, particularly heritage and conservation professionals
- Ability to understand the environment and dynamics in which Parliament operates, including its interaction with Government

Desirable

- Experience in working within a multi-disciplinary environment that includes but would not be limited to building conservation, inclusive design, workspace design, structural engineering or acoustic engineering
- Knowledge of legal, planning and building regulation requirements related to historic buildings



HOUSES OF PARLIAMENT
R&R DELIVERY AUTHORITY

- Significant working knowledge of building conservation principles
- Understanding key issues in relation to inclusive design